

# THEBERTON AND EASTBRIDGE PARISH COUNCIL

Councillors are summoned to attend a meeting of Theberton and Eastbridge Parish Council on Wednesday 13<sup>th</sup> March 2024 at 7:00 pm at Jubilee Hall, Theberton.

Public and press are welcome to attend.

## AGENDA

- 1. Attendance and apologies**
- 2. To receive declarations of interest and to consider requests for dispensations**
- 3. Public Forum**
  - a) Members of the public may address the Council on any agenda item.
  - b) To receive a report from the County Councillor.
  - c) To receive reports from the District Councillors.
- 4. Minutes and Matters Arising**
  - a) To approve as accurate the minutes of the meeting on 14<sup>th</sup> February 2024.
  - b) Matters arising.
- 5. Planning**
  - a) Proposed Neighbour Plan Saxmundham Area, Consultation Open until 5<sup>th</sup> April 2024.
- 6. Clerk/Councillors' Reports**
  - a) Suffolk's Local Transport Consultation, deadline 6<sup>th</sup> of May 2024.
  - b) Platinum Heritage Trail.
  - c) Community Council.
  - d) Police Crime Report.
  - e) Speed Indicator Device.
  - f) Theberton Playing Field.
  - g) Village Noticeboards Refurbishments and East Suffolk Council Grant Update.
  - h) The Village Hall Broadband – Ongoing Complaint.
  - i) Eastbridge Common, dead Silver Birch.
  - j) To review costs for maintenance of parish assets including tractor oil, diesel and strimming.
  - k) Plug In Suffolk Application.
  - l) Eastbridge Playing Field Inspection.
  - m) Defibrillator training course at Theberton Village Hall, 6pm on 4<sup>th</sup> of April 2024.
  - n) Strategic Objectives.
  - o) Outstanding Actions List.
- 7. Energy Projects**
  - a) To receive an update from Cllr. Paul Collins.
  - b) To receive a report from the Sizewell C B1122 Resurfacing Briefing, 7<sup>th</sup> March.
  - c) To discuss questions to be submitted the Main Site Development Forum – deadline 22<sup>nd</sup> March.
- 8. Parish Matters**
  - a) Eastbridge Common Track Maintenance, resident correspondence.

**9. Administration**

- a) To conduct the annual review and approval of the Asset Register.
- b) To conduct the annual review and approval of the Internal Controls Statement.
- c) To conduct the annual review and approval of the Financial Regulations.
- d) To conduct the annual review and approval of the LGA Model Councillor Code.
- e) To conduct the annual review and approval of the S137 expenditure 2024-2025 at £10.81 per electorate.
- f) To approve the Community Infrastructure Levy Report for the financial year 2023-2024.

**10. Finance**

- a) To note the latest financial position.
- b) To authorise the following payments:

| Details        | Payee                    | Amount  | Power          |
|----------------|--------------------------|---------|----------------|
| Clerk's Salary | Honor Houlding           | £369.15 | LGA 1972 s.112 |
| Broadband      | XLN/Daisy Communications | £38.81  | LGA 1972 s.19  |

**11. Correspondence**

To review the correspondence received between 12<sup>th</sup> of February 2024 and 11<sup>th</sup> of March 2024 and take action as appropriate.

**12. Questions to the Chair/Items for the Next Agenda**

**13. Next Meeting**

To agree the date and time of the next meeting of the Council which is scheduled for Wednesday 10<sup>th</sup> of April 2024 at 7:00 pm at the Jubilee Hall.

Honor Houlding  
Parish Clerk  
8<sup>th</sup> March 2024