

**MINUTES OF THE THEBERTON AND EASTBRIDGE PARISH COUNCIL MEETING HELD
AT THE JUBILEE HALL, THEBERTON ON WEDNESDAY 10th JULY 2019 AT 7:30 PM**

1. Attendance and Apologies

Attendees:

Cllr. Stephen Brett - Chair
Cllr. Nat Bacon
Cllr. Stephen Morphey
Cllr. Graham Bickers
Cllr. Paul Collins
Cllr. Beth Goose

Apologies for absence:

Cllr. Philip Baskett - written and accepted
Cllr. Julian Wallis - written and accepted
Cllr. Hilary Ward - written and accepted
District Cllr. Tony Cooper
District Cllr. Terry-Jill Haworth-Culf
County Cllr. Richard Smith

In attendance:

Sharon Smith - Clerk/RFO
District Cllr. Jocelyn Bond

2. Declarations of Pecuniary and Non-Pecuniary Interests

None.

3. Public Forum

District Cllr. Jocelyn Bond referred to her previously circulated report and informed the Council of upcoming public consultations. The Ipswich Northern Route consultation is open for comments and EDF Energy will hold a fourth round of consultation for the proposed Sizewell C development. The Joint Local Authority Group (JLAG) will hold an event for Town and Parish Councils to discuss the proposals and to help inform the local authorities' joint response. All three Ward members are members of JLAG. Cllr. Stephen Brett informed Cllr. Bond about the Council's stance and concerns about Sizewell C. Cllr. Bond concluded by informing the Council about upcoming meetings regarding the management of the Thorpeness coastline and the Police and Crime Commissioner drop-in session at Leiston on 18th August.

4. Minutes

It was proposed by Cllr. Paul Collins, seconded by Cllr. Beth Goose and agreed that the minutes for the meeting of 12th June 2019 be signed as a true record.

5. Matters Arising

a) With reference to item 7b, Cllr. Stephen Brett informed the Council that Cllr. Hilary Ward raised the question to the Hall Management Committee of providing broadband in Jubilee Hall. Following a discussion, the Committee decided not to proceed at this stage. One of the reasons is that a landline needs to be installed which will incur further cost. Cllr. Stephen Brett asked District Cllr. Jocelyn Bond if her Enabling Communities Budget would cover the cost of installing a landline. Cllr. Bond to discuss with the other two Ward members.

ACTION: To be followed up with District Cllr. Bond at the next meeting.

b) With reference to item 7c, the Clerk informed the Council that Community Heartbeat Trust will charge £150 to change the defibrillator code at The Lion, Theberton. It was agreed not to proceed and to monitor the situation. The Clerk further reported that the electrician has not yet inspected the faulty heatpad but has confirmed that the defibrillator is still operational.

c) With reference to item 6d, Cllr. Graham Bickers noted the outstanding action to discuss the proposed Highways Community Self-Help Scheme with County Cllr. Richard Smith. Cllr. Bickers has concerns that rural communities are expected to do more themselves than larger towns which is discriminatory. The Council also agreed to report to Cllr. Smith that the dressing excess on the unclassified roads in Eastbridge has not been swept off.

ACTION: Council to raise with County Cllr. Richard Smith next month.

d) The outstanding actions are detailed in **Appendix I**.

6. Meetings and Progress Reports

a) Sizewell - Cllr. Stephen Brett attended the EDF Energy Community Forum which reported on the feedback from the Sizewell C stage 3 consultation and the timetable for a fourth stage of consultation. EDF plan to apply for a Development Consent Order (DCO) early next year and in-depth environment information will not be made available until this time. EDF reported that the campus will not be moved or split into multiple sites because this was not popular with the contractors and that an independent survey commissioned by EDF confirmed that their proposed link road and by-pass of Theberton was the optimum route.

b) TEAGS - report attached as **Appendix II**.

c) Speed Indicator Device - report attached as **Appendix III**.

d) Police - there was one reported crime in the parish in May 2019; a burglary on Leiston Road which is under investigation.

e) Theberton Playing Field - Cllr. Stephen Brett and Cllr. Hilary Ward met Action Play & Leisure and Sovereign Design Play Systems on site. Both companies are to provide quotes for new play equipment. Action Play are willing to remove the mound to the slide but Sovereign will not. Cllr. Nat Bacon offered to remove the mound free of charge with help from Cllr. Stephen Brett. This was gratefully accepted. In a note to the Council, Cllr. Ward suggested that the community are consulted by displaying the proposed plans in Jubilee Hall to help inform the Council's decision. District Cllr. Jocelyn Bond informed the Council that funding may be available from the Enabling Communities Exemplar Programme. Applications must be submitted by 19th August.

ACTION: Clerk to download guidance and application form and liaise with Cllr. Hilary Ward.

7. Parish Matters

a) Cllr. Stephen Brett proposed no objection to planning application DC/19/2555/FUL - erection of workshop/garage building for workshop, storage and garaging of vehicles and machinery associated with caravan park as an alternative to scheme approved under planning permission DC/18/2446/FUL. Seconded by Cllr. Paul Collins. All in favour.

b) The Council considered purchasing a litter bin for the lay-by in Theberton but decided not to proceed at this time.

c) In a note to the Council, Cllr. Hilary Ward reported that there may be three strimmers in the Jubilee Hall shed; the owners of which are unknown. Cllr. Stephen Brett identified the Council's strimmer and reported it no longer works therefore he will obtain a quote for repairs or replacement. Cllr. Stephen Morphey offered to strim round the play equipment and goal posts in Eastbridge which was gratefully accepted.

ACTION: Cllr. Stephen Brett to obtain quote.

d) The Council discussed creating a maintenance and sinking fund for the play equipment in Eastbridge and Theberton. Cllr. Paul Collins reported that Sovereign Design Play Systems advise setting aside £750 per annum. Clerk to review the Council's budget and report back. Cllr. Nat Bacon recommended that the sinking fund is invested to attract a favourable interest rate. Cllr. Paul Collins summarised maintenance packages offered by Sovereign and advised that for the Eastbridge play equipment Sovereign needs to be appointed to ensure the warranty remains valid. Cllr. Stephen Brett proposed that the Council accept Sovereign's Bronze Package comprising an annual safety inspection by a RPII Inspector and all essential maintenance and repairs at £14.99 per month. Seconded by Cllr. Paul Collins. All in favour. It was agreed to appoint the RoSPA Play Safety Team to conduct the annual safety inspection of the play equipment at Theberton.

ACTION: Clerk to review budget and report back, set up a Direct Debit for Sovereign's Bronze Package at Eastbridge and book an inspection at Theberton with RoSPA Play Safety.

e) The Council noted that the wildflower meadow at Eastbridge Common has grown well. It will require mowing in late September/early October and the cuttings will need to be cleared. It was noted that some ivy growing on trees needs to be cut again. The Clerk recommended that the trees are professionally inspected by Suffolk Coastal Norse's Arboriculture Manager.

ACTION: Cllr. Stephen Brett to obtain quote for mowing and follow up on the 'no parking' sign. Clerk to obtain quote for tree safety inspection.

f) The Council agreed that Cllr. Stephen Brett will attend the East Suffolk Council strategic planning meeting on 9th September regarding the proposal to relocate facilities at Sizewell B where he will be permitted to speak for three minutes. Cllr. Paul Collins circulated a draft letter to the Secretary of State to 'call in' the planning application which needs to be submitted before the planning meeting. A meeting of neighbouring Parish Councils will be scheduled to explain reasoning and process and to seek their support.

ACTION: Cllr. Paul Collins to complete application for Cllr. Stephen Brett's attendance. Cllr. Paul Collins and Cllr. Graham Bickers to contact neighbouring Parish Councils. Cllr. Stephen Brett to contact the Chairman of Leiston Town Council.

8. Administration

a) The Council noted the report from the Council's appointed auditor.

b) The Council discussed creating an advisory group with responsibility for planning matters. The advisory group will meet to consider planning applications and will make recommendations to the Council to support or oppose and draft responses if necessary. Cllr. Graham Bickers and Cllr. Stephen Brett agreed to be members and it was decided to discuss further at next month's meeting when full Council are present.

ACTION: Clerk to add to next month's agenda and send instructions to Cllr. Graham Bickers to track applications by email.

9. Finance

a) The Council noted the latest financial position detailed in **Appendix IV**.

b) The Clerk informed the Council that two amounts have been erroneously withdrawn from the Business Premium account by Direct Debit. The Clerk is making enquiries at Barclays Bank.

c) The Council noted the budgeted versus actual expenditure for Quarter 1 2019-2020.

d) It was agreed to take back the funds set aside to pay for Suffolk County Council's legal advice as no invoice has been received.

e) It was proposed by Cllr. Beth Goose, seconded by Cllr. Paul Collins and agreed to authorise the payments listed below.

Details	Payee	Amount	Power
Councillor Briefing Session	Suffolk Assn of Local Councils	£55.20	LGA 1972 s.111
Internal Audit Fee	Suffolk Assn of Local Councils	£270.00	LGA 1972 s.111
Clerk's Expenses	Sharon Smith	£27.90	LGA 1972 s.111
Newsletter Printing (invoice 41931)	Leiston Press	£20.00	LGA 1972 s.142
Lawnmower Expenses	Stephen Morphey	£6.43	LGA 1972 s.111

10. Correspondence

The Council noted the correspondence received between 7th June 2019 and 5th July 2019 detailed in **Appendix V**.

11. Questions to the Chair

- a) Cllr. Nat Bacon reported that he found many bags of dog poo in his field which had been thrown over the hedge by dog owners. It was agreed to erect signs and consider putting an article in the village newsletter reminding dog owners of their responsibilities.
- b) The Council discussed informal complaints received about a car parked in a passing place which is inconveniencing passing traffic. Cllr. Nat Bacon offered to speak politely to the owner.

12. Date and Time of Next Meeting

The Council confirmed the date and time of the next meeting of the Council which is scheduled for Wednesday 14th August 2019 at 7:30 pm.

The meeting closed at 9:50 pm.

Appendix I - Outstanding Actions

Meeting Date	Item Ref	Action	Responsibility	Comments
11/01/17	5a	Ascertain quantity of documentation to be stored and obtain quote from Sizewell Storage.	Clerk/Cllr. Joan Harvey/Cllr. Beth Goose	06/02/18 - to form part of the GDPR review. 10/04/19 - Cllr. Harvey to continue rationalising paper records and will liaise with the Clerk. Cllr. Goose to obtain quote.
06/09/17 08/11/17	5b 7c	Send SID data to SCC Highways and request a visit from the speed camera unit.	Cllr. Stephen Brett/Clerk	10/04/19 – Cllr. Brett to speak to County Cllr. Richard Smith.
06/09/17	5g	Order two playpark ownership signs.	Clerk.	13/06/18 - updated under item 10b. 10/04/19 – Clerk to progress.
08/11/17	10a	Purchase work party tools to the value of £515.	Cllr. Stephen Brett	10/04/19 – Cllr. Brett to progress.
08/11/17	12a	Draft an emergency plan and add to a future agenda for approval and also consideration of the provision of grit bins.	Clerk/Cllr. Beth Goose	29/11/18 - grit bin requested from County Cllr. Richard Smith. 10/04/19 – Clerk to send draft emergency plan to Cllr. Goose to progress.
10/01/18	5a	Install gate at Theberton play area.	Cllr. Stephen Brett/Cllr. Graham Bickers	29/11/18 - posts installed. 10/04/19 – waiting for trees by proposed gate site to be removed by a resident.
13/02/19	8c	Register the Eel's Foot Inn as an Asset of Community Value.	Clerk	10/04/19 – Clerk to progress.
13/03/19	3	To discuss the proposal to impose a speed limit in Eastbridge with an SCC Highways engineer.	Cllr. Stephen Brett	Waiting for contact details from County Cllr. Richard Smith.

Appendix II - Theberton and Eastbridge Action Group on Sizewell

1 TEAGS

Our efforts up until Therese Coffey's Scottish Power Renewables forum on 28th June had been focussed on our presence at Latitude 17th- 22nd July (including setup and tear down). We were granted a free site with two festival passes and provision of electricity at no cost. We have also bought a number of day passes for those who will man the stand 10:00-18:00 each day and can then go and enjoy the evening sessions. We have also agreed to have Anglian Energy Planning Alliance leaflets on the stand, although we are not allowed to give people the leaflets, they can have one if they wish to pick one up (to avoid littering). We will have a QR code that will lead to the TEAGS website Latitude page with information and an action page for responses to EDF Stage 4 Consultation.

Once Therese Coffey let it slip that there is a Stage 4 Consultation between 18th July and 27th September, we have been preparing to mirror some of EDFs exhibitions and will be present at Leiston (Quaker House), Yoxford (Cricket Pavilion) and Woodbridge (venue will be signposted from close to the EDF exhibition). We are also intending doing some drop-in sessions where EDF are not exhibiting. These are at Theberton (Village Hall 25th July 17:00-20:00), Darsham (TBC) and will support B1122 at the Middleton Fete.

We will arrange to have a press statement and be available for interviews as usual on 18th July when the consultation documents are released, but we won't be doing a full day as before as we will be at Latitude that day. Our expectation is that most of our boards for Stage 3 will still be relevant although there are a few that will need minor adjustments.

Alison and I attended the BEIS Nuclear NGO Forum on 26th June and made some useful contacts and heard some very good criticism of the Value For Money assessment for Hinkley Point C. When you realise how badly that was done, it is truly shocking. As a result, we await the Energy White Paper with trepidation as it will also have the Regulated Asset Base Proposal within it and this could make or break additional nuclear power station proposals including SZC, Bradwell and the ability of Wylfa to be resurrected. However, BEIS officers thought this would not go out prior to a new Prime Minister being in place and whatever adjustments might ensue in terms of ministers at BEIS. Similarly, the consultation on the new NPS and site selections is likely to be delayed until September or later. Having said all that, there are rumours that the Energy White Paper may come shortly, but there are so many rumours pointing in different directions we just have to be prepared for whenever it turns up.

We have been trying to engage with Craig Rivett who is the JLAG lead from East Suffolk Council. But so far have not been successful. Alison and Charles met with Richard Smith last week and we have also had meetings with all three of our ESC councillors.

The next event is the meeting in Theberton Church on 14th September 10:00-12:00. This was originally set up as a meeting with Richard Cuttell from Hinkley. However, since the Stage 4 announcement, we have decided to open this up to a meeting about the consultation as well as having Richard address us with their experiences with EDF at Hinkley both during consultation stage, during the DCO process and since the development got underway to present day. Bill Turnbull has agreed to be moderator once more. Does the Parish Council wish to co-host this event as before? We need to know so we can get advertising arranged.

The next steering meeting is scheduled for Monday 15th July.

2 Theberton and Eastbridge Parish Council Sizewell C Efforts

SZC Sustainability Analysis

On-going. The changes to the operational car parking and training/visitor centre for SZC, the reduction to three borrow pits and the move of SZB facilities to Coronation Wood need to be taken into account. Further references to analyses of this type have been provided by contacts at RSPB.

3 Other

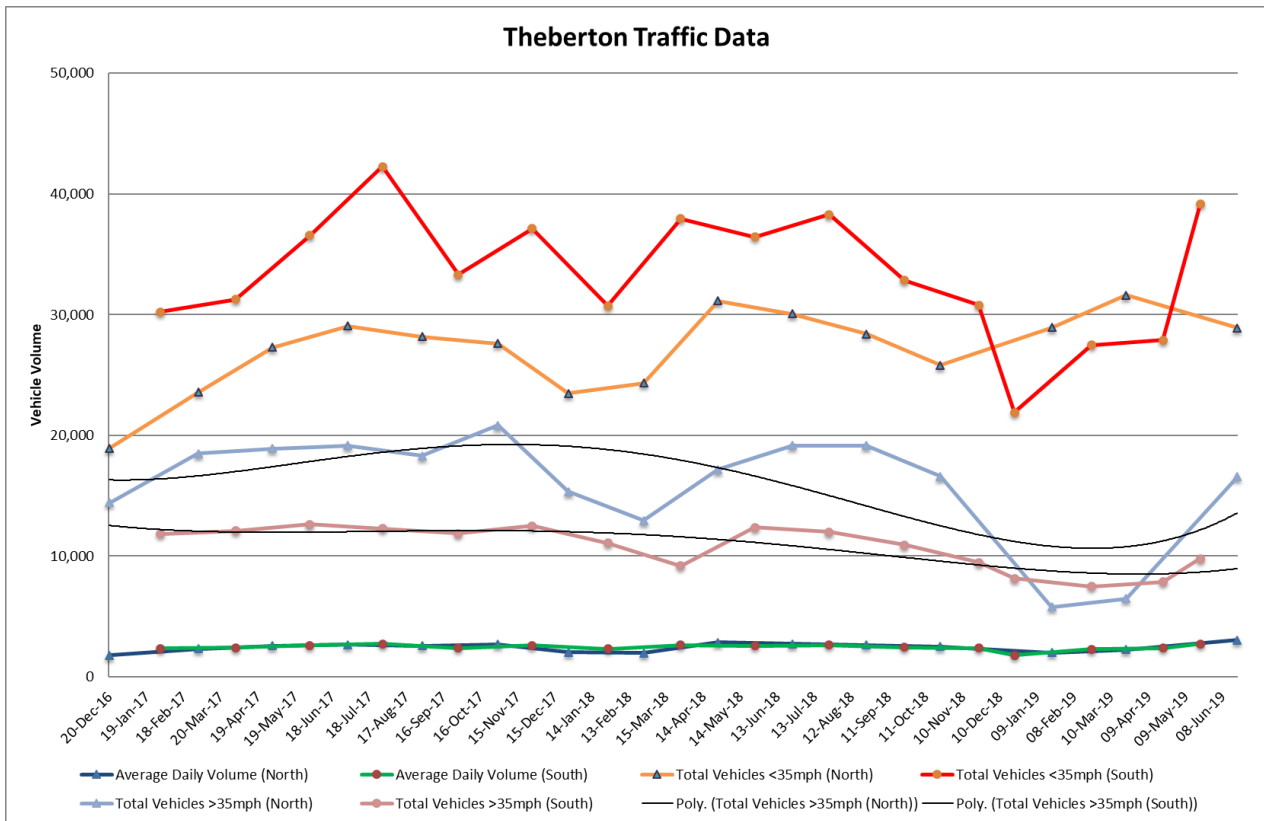
A meeting with the BLUECoast team will now take place on 8th August at RSPB Minsmere.

Appendix III - Speed Indicator Device

The speed indicator device has been operational for thirty one ~20-day periods since 20th December 2016. It is placed at one end of the village or other at ~30 day intervals.

For the 4 months the SID was placed at each end of the village but turned around to watch the traffic leaving the village. There is a drop in number of vehicle movements but that may be due to the SID being confused when traffic is going in both directions. So whilst the vehicle movements data may be low, the more interesting statistics are that the percentage exceeding 35mph has decreased to 16.9% and 21.4% and the 85 percentile speed* is 35.8mph and 37.2mph compared to 40.7mph and 38.2mph when they enter the village showing that vehicles are slowing down further as they pass through the village.

The last two 20 day periods has seen the SID turned once again to face traffic coming into the village and traffic volumes and speeds have returned to similar averages seen in the previous period of facing traffic.



										Village End			Village Start	
SID Start Date	26-May-18	25-Jun-18	25-Jul-18	24-Aug-18	24-Sep-18	23-Oct-18	23-Nov-18	22-Dec-18	21-Jan-19	22-Feb-19	22-Mar-19	21-Apr-19	21-May-19	20-Jun-19
Average Daily Volume (North)		2,740		2,643		2,494			2,007				2,721	3,031
Average Daily Volume (South)	2,570		2,647		2,431		2,368	1,768		2,284	2,240	2,383		
Total Vehicles (North)		49,239		47,560		43,755		40,254	30,054	34,733		35,743		45,461
Total Vehicles (South)	48,821		50,301		47,560		43,755	40,254	30,054	34,733		35,743		45,461
Total Vehicles <35mph (North)		30,076		28,405		25,804		21,912	28,938		31,606		27,888	28,896
Total Vehicles <35mph (South)	36,446		38,303		32,833		30,790	21,912	28,938		31,606		27,888	28,896
Total Vehicles >35mph (North)		19,163		19,155		16,593		18,342	5,795		6,485		7,855	16,565
Total Vehicles >35mph (South)	12,375		11,998		10,922		9,464	8,142	5,795		6,485		7,855	16,565
85th percentile speed North (mph)		40.1		40.4		40.2		35.7		35.9		37.2		40.2
85th percentile speed South (mph)	38.2		37.9		38.3		38.0	38.6		37.1		37.2		37.0
% <35mph (North)		61.1%		59.7%		60.9%		72.9%	83.3%		83.0%		80.0%	63.6%
% <35mph (South)	74.7%		76.1%		75.0%		76.5%	72.9%	83.3%		83.0%		80.0%	63.6%
% >35mph (North)		38.9%		40.3%		39.1%		27.1%	16.7%		17.0%		20.0%	36.4%
% >35mph (South)	25.3%		23.9%		25.0%		23.5%	27.1%	16.7%		17.0%		20.0%	36.4%
Avg Speeding (North)												16.9%		39.6%
Avg Speeding (South)												21.7%		24.7%
Avg 85th percentile speed North (mph)												35.8		40.7
Avg 85th percentile speed South (mph)												37.2		38.2

*The 85th Percentile is indicative of the speed that the majority of road users are travelling at.

Appendix IV - Financial Position

Bank Balances as at 13th June 2019

Barclays Current Account	£5,047.14
Barclays Savings Account	£1,515.28
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	£6,562.42

General and Earmarked Reserves

EDF Energy Grant - Work Party Tools	£515.00
Earmarked - Eastbridge Common Legal Costs	£600.00
General Reserves	£2,495.00
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	£3,610.00

Bank Balance less Reserves

£2,952.42

Payments - July 2019

Leiston Press - Newsletter Printing	£20.00
SALC - Councillor Briefing Session	£55.20
SALC - Internal Audit Fee	£270.00
Sharon Smith Clerk's Expenses	£27.90
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	£373.10

Net Balance

£2,579.32

Appendix V - Correspondence

Suffolk Association of Local Councils

- a) Latest SALC Newsletter - The Local Councillor.
- b) Suffolk Area Coastal Forum Notes.
- c) Latest E-Bulletin - 14/06/19, 28/06/19.
- d) Suffolk Community Awards.
- e) Ipswich Northern Route news release.
- f) Enter Village of the Year 2019.

East Suffolk Council

- a) Town and Parish Council Planning Forum Presentation Slides.
- b) East Suffolk Business and Community Awards 2019.
- c) Clean Air Day 20/06/19.
- d) Plastic Action Champions -- Environmental Volunteering Opportunity.
- e) Response to planning application DC/19/1438/FUL.
- f) Business Plan Support.
- g) Cllr. Tony Cooper - Monthly Report.
- h) Suffolk Coastal Local Plan Examination.

Energy Companies

- a) EDF Energy - Sizewell C Project Update - June 2019.
- b) Scottish Power Renewables - East Anglia Offshore Windfarms - Phase 4 Consultations Summaries.
- c) EDF Energy - Sizewell B Community Newsletter - May 2019.
- d) Scottish Power Renewables - East Angle Newsletter - Summer 2019.
- e) Scottish Power Renewables - Development of our Plans.
- f) JLAG - Sizewell C Stage 4 Consultation.
- g) SPLG - Sizewell C Stage 4 Consultation.

Other

- a) Parish Online - News & Updates.
- b) Police Locality Meeting 19/07/19.
- c) Email regarding collapsed stile and locked gate on an Eastbridge footpath.
- d) Public Sector Mapping Agreement - June 2019 Newsletter.
- e) Email from Leiston Town Council Clerk on SZC Scoping Notification response.
- f) Able Community Care - Free 'Do Not Knock' Door Stickers.
- g) ESTA - Summer 19 Headline News.
- h) AONB Monthly Update - June 2019.
- i) PCC invites residents to have their say about policing in the area.
- j) Latest News from the ICO.